

STARTING A BMX CLUB

HOW TO BECOME A CLUB

To become a BMX Club, you will need to do the following:

Step 1

- Establish links with organisations like your local Council / Shire to ascertain assistance and a possible site.
- Establish links with your State Association.
- Research and assess the demand for the club in your local area.
- Establish a team of people willing and determined to start a new BMX club.
- Acquire land (existing/new) in liaison with your local council for the track in accordance with the minimum requirements of a BMX track under the BMX Australia Track Guidelines (Appendix 4 in the ARA BMX Rule Book) and the UCI Track Guidelines (Section 5 & 6 in the UCI Rule Book), also adhering to the BMX Risk Management Policy.

Step 2

- Register your club name with [Fair Trading](#).
- Establish club infrastructure.
- Write a Club Constitution (templates are available through your State Association).

Step 3

- Think about how many potential members the club might have and where they will come from.
- Promote the idea of forming a club and raise awareness in the local community.
- Call a public meeting.
- Set up an interim committee.
- Hold your first general meeting of the committee and potential members.
- Consider any legal issues you may need to address before forming your club.

Step 4

- Officially advertise for members.
- When the track is built, complete an interim Risk Management Assessment to meet the ARA and UCI rulings. Final Track Inspections are to occur in liaison with the State Officiating Director through your State Association.



REGISTERING WITH YOUR STATE ASSOCIATION

To register with your State Association, you will need to submit the following:

- Club Office Bearers Form
- Bank Account Details
- A Draft Budget
- Certificate of Incorporation
- Club Constitution

YOUR STATE ASSOCIATION WILL:

- Accept or reject your club's application and determine if any Affiliation Fee is applicable.
- Invoice the club for their Affiliation (if any) on acceptance.
- Document the club's acceptance and support of the new club.
- Notify BMX Australia of the new club.
- Send BMX Australia all relevant new club documentation including an updated Risk Management Assessment.

BMX AUSTRALIA WILL THEN REQUIRE THE BELOW:

- Club Office Bearers Form
- Bank Account Details
- Certificate of Incorporation
- Club Constitution
- Letter of Support from the State Body confirming the new club's affiliation and support
- Risk Management Assessment from the State Officiating Director

Once everything has been signed off by BMX Australia, BMX Australia will invoice the new club for their insurance (*approx. \$250p/a*). Upon receiving payment, the new club will be set up under BMX Australia and the club will be provided with a Welcome Pack. Your Welcome Pack includes Club Online Membership Working Instructions and Login Details, Manual Membership Pads, Certificate of Insurance, Policy & Procedures etc.

For more information, contact:

BMX Australia

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